

OPPORTUNITY ASSESSMENT

Name:	None	Moderate	High	Notes				
1. Trust level: manager trusting employee	0	1	2	3	4	5	6	
Trust level: employee trusting manager	0	1	2	3	4	5	6	
2. Awareness	0	1	2	3	4	5	6	
3. Acceptance of responsibility	0	1	2	3	4	5	6	
4. Progress on existing development plan	0	1	2	3	4	5	6	
5. Importance/impact of person	0	1	2	3	4	5	6	

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Explanation for above

- 1.Trust (between us)
 - Manager’s trust level (relative to employee)
 - Employee’s trust level (relative to the manager)
- 2.Awareness (by this person of his/her strengths, development needs, performance)
- 3.Acceptance of responsibility for his/her improvement, growth & development.
- 4.Progress on existing development plan.
- 5.Importance/impact of this person on the total team.