



Every Employee's Role In:
**Managing Performance &
Developing Competencies**

Video Based Program

Leader's Guide

How Leaders and Associates Can:

- Get the most out of the performance planning and review process
- Empower every person to take responsibility and ownership
- Write and agree on job goals and competency development goals
- Link required competencies to Job goals
- Develop action plans and measurements for each goal
- Make review meetings a positive and motivating experience